



2014 AIA Dallas Design Awards

SUBMISSION REQUIREMENTS

NOTE ABOUT UNBUILT AWARDS PROGRAM

For the past three years, AIA Dallas has held the Unbuilt Design Awards annually in September, and the Built Awards in October. The awards had been held together in the past, but were separated to give the awards ceremonies their own prominence and attention as individual events.

In order to further elevate the strategic goal of the AIA Dallas Design Awards, to “Communicate the Value of Architects & Design,” the Unbuilt Awards will be given a more prominent position in the annual AIA Dallas calendar of events, and will be moved from the fall of 2014 to spring of 2015.

ELIGIBILITY

1. Entrant must be an AIA Dallas chapter member and licensed architect or a firm comprised of AIA Dallas members and licensed architects.
2. The primary design must be executed by a local AIA Dallas member. In the case of joint ventures, appropriate credit must be given in the submission regarding the responsibilities of each firm or individual.
3. The entry cannot previously have been a winner in the category for which it is being submitted. For example, awarded Unbuilt projects could be submitted for a Built Design Award.
4. A Built entry may be any building design, interior architecture, restoration, or urban design/planning project completed since January 1, 2009.

SUBMISSION REQUIREMENTS

The AIA Dallas Design Awards program is seeking entries responsive to beauty, poetry, context and previous condition, inspiration, process, environmental and social impact, economy and consumption.

Entrants are strongly encouraged to include information such as a project’s approach to energy and carbon reduction, water conservation, responsible materials use, and community connectivity. Entrants are granted (1) additional project information sheet for the documentation of metrics and indices demonstrating measurable achievement in project’s performance. The AIA Dallas Design Awards program also recognizes the AIA’s 2030 Commitment, the AIA Communities by Design’s 10 Principles for Livable Communities, and the AIA’s Position Statement on Sustainable Practice, setting a goal to achieve a minimum 60% reduction of energy consumption in buildings by 2015.

The AIA Dallas Design Awards uses a paperless, electronic submission process.

1. Each submission must recognize all firms and individuals involved in the design process.
2. Please identify the photographer(s) for each shot included in your entry.
Release Waiver: By submitting an entry, entrants take full responsibility for the accuracy of all information submitted and warrant that all necessary permissions have been obtained from others who may have rights to the work. Entrants further acknowledge that no royalty or compensation is due to anyone, hold AIA Dallas, its sponsors, staff, consultants and members harmless from all liability and grant to AIA Dallas the non-exclusive right to publish, reproduce and distribute copies of the original entry.
3. Each submittal must contain **RGB** JPEG images (including RGB JPEG text and RGB JPEG plan files).
4. The images must have an **exact height of 2400 pixels** and an **exact width of 3200 pixels** (vertical views also have an exact height of 2400 pixels) – no exceptions.
5. **The maximum number of images allowed is 12.**
6. The images should be named with a double-digit numerical sequence for viewing (i.e. “01.jpg” for the first image, “02.jpg” for the second image, etc.)
7. **Firm must not be listed in photos, file names, or Project Information Sheet. Entries that violate this requirement are subject to disqualification.**
8. Please consider text size and legibility when composing slides.
9. Include a PDF of the Project Information Sheet as shown in the separate example.

Submissions must include the following:

1. A project title, name of client, location, size, project category and brief text (no more than 200 words) describing the basic design requirements and concepts. See Project Information Sheet example.
2. A site plan and/or floor plan, and any additional drawings to give the jury a thorough and comprehensive understanding of the entry (in the form of JPEG files).

Entry Application

Each submittal must consist of the following:

1. Complete all form fields on the AIA Dallas Design Awards submission portal
 - a. Entry title, location, and size
 - b. Client’s name and address
 - c. Names and addresses of the entrant/designer, the consultants, and others to receive credit; each entrant is responsible for giving proper credit where joint ventures, firm name changes or former partnerships are involved; disputes regarding credits may result in disqualification
 - d. General contractor’s name
 - e. Date of construction completion
 - f. Photographer credit
2. Project Information Sheet, submitted with images. Entrants may include a second page of their project information PDF file for the documentation of metrics and indices demonstrating measurable achievement in project’s performance.
3. Up to 12 images of project

The Design Awards Committee or the jury may make any interpretations that may be necessary to carry out the program's intent.

ENTRY FEES

Built AIA Dallas Design Awards

The entry fee must be submitted at the time of entry. The fee is \$135 by Friday, September 19, 2014 at 5 p.m. The fee for entries submitted after that time is \$150. No entry fee will be refunded.

DEADLINES

Built AIA Dallas Design Awards

Design award submissions are due by **1:00 p.m., Friday, September 26, 2014**. All materials stated above must be submitted at this time. No entries will be accepted after this time.

Submissions must be entered online:

Please enter your information, submit your images and Project Information Sheet through the Design Awards portal. After uploading all entries, please proceed to the AIA Dallas website for payment. **Start here:** http://aiadallasdesignawards.com/online_submission_built_1.asp

QUESTIONS?

Feel free to contact AIA Dallas (214.880.1506) or the Design Awards Committee Leadership:

2014 Chair: John Strasius, AIA, john.strasius@perkinswill.com (214) 283-8801

2014 Vice Chair: Heath May, AIA, hmay@hksinc.com (214) 969-3152