

## Dallas Office Visitor Information

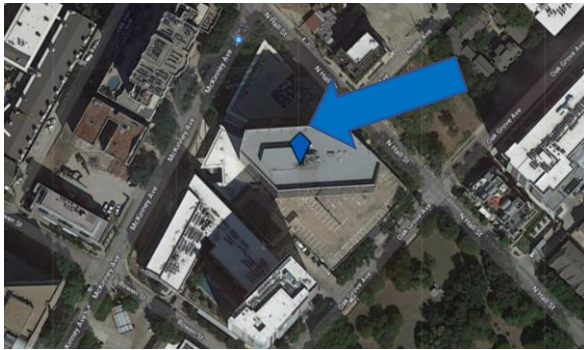
Hello!

We are happy to have you visit our Dallas office.

**Address:** [3232 McKinney Ave., One McKinney, Suite 900, Dallas, TX 75204](#)

**Parking:** The parking garage is on-site with the entrance accessed from eastbound on Hall St. Enter the garage, pull a parking ticket, and follow signs for Visitor Parking.

**Please be sure to bring your parking ticket with you to the office and provide to the Bluebeam employee you are visiting, for validation.**



**Building Entrances:** You can enter the building lobby from the parking garage, or through the front doors located on McKinney Ave.

**Upon Arrival in the Lobby:** Proceed to the Security Desk. Provide Security with your name and let them know you are a visitor for Bluebeam. Security will escort you to the elevators and grant you access to the 9<sup>th</sup> floor.

**Bluebeam Check-In Process:** When you arrive to the 9<sup>th</sup> floor, proceed to the reception front desk and sign-in through the Envoy system, utilizing the iPad. Once you have signed in, your host will be notified.

- **You are required to sign-in and sign-out each day you are in the office.**